

REPRESENTATIVE INTRODUCTIONS & SECTION 13 MANDATES



Table of Contents

Lindsey Stuchbury - Letter Of Introduction	3
Lindsey Stuchbury - Section 13 Mandate	5
Sarah La Grange - Letter Of Introduction	6
Sarah La Grange - Section 13 Mandate	8



LETTER OF INTRODUCTION

Welcome to the Garrun Group ("Garrun"). I'd like to formally introduce myself and tell you a little about the company I represent.

My name is Lindsey Stuchbury. My contact number is 0117026600 and my email address is lindsey.stuchbury@garrun-group.co.za.

Garrun has been at the forefront of the insurance intermediary market since the 1960's. We have multiple financial service providers ("FSP") with branches country-wide. We strive to ensure all branches have high-quality technical knowledge, skills, and systems. We also have intermediary agreements with various well known insurance companies in South Africa. This enables us to provide you with a comprehensive range of intermediated short-term (non-life) insurance products.

I am specifically employed by Garrun CFP (Pty) Ltd (FSP 25426) ("Garrun CFP") and act as their representative. I am currently working under supervision.

Garrun CFP is a licensed FSP and forms part of Garrun. Please let me know if you would like a copy of our license. We are licensed to provide advice and intermediary services for short-term (non-life) personal and commercial insurance products.

Attached is a copy of the formal letter of authority given to me by Garrun CFP. This is also known as a section 13 mandate, and it sets out my scope of authority. This letter certifies that my employer accepts full responsibility for my actions conducted within my scope of authority.

To deliver financial services to you, we need to collect personal and confidential information. We handle this information with the highest level of care, complying fully with the Protection of Personal Information Act (POPIA). You can view our Privacy Policy on our website at www.garrun-group.co.za.

Garrun holds the necessary professional and fidelity insurance. We have formal agreements in place with numerous insurers to provide intermediary, binder, and premium collection services. Our remuneration includes commissions (and in some cases, binder and outsource fees) from the insurers we partner with. In addition, we also charge a service fee for our services, although this can be opted out of. The specific amounts related to the commission, binder/outsource, and service fees will appear on our quotes. If you decide to accept the insurance we offer, these amounts will also be listed on your policy schedule.

Garrun CFP did receive more than 30% of last year's commission from one insurer (namely Hollard Insurance Company). In addition, Garrun CFP holds no shares in any insurer, no insurer holds shares in us and we are not an associate of any insurer. Occasionally, we and our representatives may receive permissible non-cash incentives from insurers, which are declared and recorded in our gifts register. We have a Conflict of Interests policy which you can view at any time on our website: www.garrungroup.co.za.

In addition, we have an internal compliance department headed by Kim Garrun (kim@garrun-group.co.za). We also have an external compliance practice that monitors our activities and acts as our Compliance Officers.

The compliance practice is Moonstone Compliance (Pty) Ltd and can be reached by emailing support@moonstonecompliance.co.za. Their website is www.moonstonecompliance.co.za.

Our head office is situated at 33 Central Street, Houghton, Johannesburg, 2198. Our telephone number is 011 694 5000.

We hope that you never have any reason to be unhappy with our service. However, if you do, you can either contact us on complaints@garrun-group.co.za, or reach out to these independent dispute resolution institutions:

Claims or product-related disputes

The National Financial Ombud Scheme (NFOSA)

Physical Address:110 Oxford Rd, Houghton Estate, Johannesburg, Gauteng, 2198

Tel: 0860 800 900 Email: info@nfosa.co.za

www.nfosa.co.za

Advice related complaints

The FAIS Ombud

(Financial Advisory and Intermediary Services

Act)

Tel: 012 762 5000

Email: info@faisombud.co.za

www.faisombud.co.za

Warm Regards,

Lindsey Stuchbury







To whom it may concern,

FAIS SECTION 13 LETTER OF AUTHORITY

This letter certifies that **Lindsey Stuchbury** ("representative") is employed by Garrun CFP (Pty) Ltd (FSP No 25426). The representative is authorised by Garrun to provide advice and intermediary services on its behalf. Garrun accepts responsibility for the actions of the representative as far as these actions fall within the scope of authority.

Scope of authority

Garrun is a Category I financial services provider and is licensed to provide financial services in respect of Short-term Insurance Personal Lines and Commercial Lines products.

Advice

The representative is authorised to furnish advice relating to Short-term Insurance Personal Lines and Commercial Lines products.

Intermediary services

The representative is authorised to:

- perform any act, other than furnishing advice, that may result in a client entering into (or offering to enter into) a transaction relating to Short-term Insurance Personal Lines and Commercial Lines products; and
- receive and submit claims in respect of Short-term Insurance Personal Lines and Commercial Lines products

Kim Garrun

Head of Legal and Compliance







LETTER OF INTRODUCTION

Welcome to the Garrun Group ("Garrun"). I'd like to formally introduce myself and tell you a little about the company I represent.

My name is Sarah La Grange. My contact number is 0117026600 and my email address is sarah.lagrange@garrun-group.co.za.

Garrun has been at the forefront of the insurance intermediary market since the 1960's. We have multiple financial service providers ("FSP") with branches country-wide. We strive to ensure all branches have high-quality technical knowledge, skills, and systems. We also have intermediary agreements with various well known insurance companies in South Africa. This enables us to provide you with a comprehensive range of intermediated short-term (non-life) insurance products.

I am specifically employed by Garrun CFP (Pty) Ltd (FSP 25426) ("Garrun CFP") and act as their representative. I am currently working under supervision.

Garrun CFP is a licensed FSP and forms part of Garrun. Please let me know if you would like a copy of our license. We are licensed to provide advice and intermediary services for short-term (non-life) personal and commercial insurance products.

Attached is a copy of the formal letter of authority given to me by Garrun CFP. This is also known as a section 13 mandate, and it sets out my scope of authority. This letter certifies that my employer accepts full responsibility for my actions conducted within my scope of authority.

To deliver financial services to you, we need to collect personal and confidential information. We handle this information with the highest level of care, complying fully with the Protection of Personal Information Act (POPIA). You can view our Privacy Policy on our website at www.garrun-group.co.za.

Garrun holds the necessary professional and fidelity insurance. We have formal agreements in place with numerous insurers to provide intermediary, binder, and premium collection services. Our remuneration includes commissions (and in some cases, binder and outsource fees) from the insurers we partner with. In addition, we also charge a service fee for our services, although this can be opted out of. The specific amounts related to the commission, binder/outsource, and service fees will appear on our quotes. If you decide to accept the insurance we offer, these amounts will also be listed on your policy schedule.

Garrun CFP did receive more than 30% of last year's commission from one insurer (namely Hollard Insurance Company). In addition, Garrun CFP holds no shares in any insurer, no insurer holds shares in us and we are not an associate of any insurer. Occasionally, we and our representatives may receive permissible non-cash incentives from insurers, which are declared and recorded in our gifts register. We have a Conflict of Interests policy which you can view at any time on our website: www.garrungroup.co.za.

In addition, we have an internal compliance department headed by Kim Garrun (kim@garrun-group.co.za). We also have an external compliance practice that monitors our activities and acts as our Compliance Officers.

The compliance practice is Moonstone Compliance (Pty) Ltd and can be reached by emailing support@moonstonecompliance.co.za. Their website is www.moonstonecompliance.co.za.

Our head office is situated at 33 Central Street, Houghton, Johannesburg, 2198. Our telephone number is 011 694 5000.

We hope that you never have any reason to be unhappy with our service. However, if you do, you can either contact us on complaints@garrun-group.co.za, or reach out to these independent dispute resolution institutions:

Claims or product-related disputes

The National Financial Ombud Scheme (NFOSA)

Physical Address:110 Oxford Rd, Houghton Estate, Johannesburg, Gauteng, 2198

Tel: 0860 800 900 Email: info@nfosa.co.za

www.nfosa.co.za

Advice related complaints

The FAIS Ombud

(Financial Advisory and Intermediary Services

Act)

Tel: 012 762 5000

Email: info@faisombud.co.za

www.faisombud.co.za

Warm Regards,

Sarah La Grange







To whom it may concern,

FAIS SECTION 13 LETTER OF AUTHORITY

This letter certifies that **Sarah La Grange** ("representative") is employed by Garrun CFP (Pty) Ltd (FSP No 25426). The representative is authorised by Garrun to provide advice and intermediary services on its behalf. Garrun accepts responsibility for the actions of the representative as far as these actions fall within the scope of authority.

Scope of authority

Garrun is a Category I financial services provider and is licensed to provide financial services in respect of Short-term Insurance Personal Lines and Commercial Lines products.

Advice

The representative is authorised to furnish advice relating to Short-term Insurance Personal Lines and Commercial Lines products.

Intermediary services

The representative is authorised to:

- perform any act, other than furnishing advice, that may result in a client entering into (or offering to enter into) a transaction relating to Short-term Insurance Personal Lines and Commercial Lines products; and
- receive and submit claims in respect of Short-term Insurance Personal Lines and Commercial Lines products

Kim Garrun

Head of Legal and Compliance



